

Info-Sheet Registration to the doctoral candidacy list

Degree-awarding institution: TUM School of Engineering and Design

In order to register to the doctoral candidacy list you need to go through an application process. The application is done electronically through the online platform DocGS. At the end of the process the application form will be created as pdf file.

You need to hand in the following documents:

- Application form (printed and signed; via DocGS)
- Supervision agreement (printed and signed), which is finalized by your supervisor, mentor and the Graduate Center of the TUM School of Engineering and Design
- Officially certified copy of your (foreign) degree certificate (no original documents) *
- Officially certified copy of your (foreign) degree transcript (no original documents) *
- Identification document (copy with blackened number or personal exhibit)

* If you have a TUM master's degree the Graduate Center of the TUM School of Engineering and Design can certify your degree certificate and your degree transcript.

No further evidence is required for **applications with a domestic university degree or a master's degree from a university of applied sciences** and a grade of 2.5 or better.

When applying with a diploma from a university of applied sciences, a comparable, university master's course must be offered at TUM. In this case, proof of belonging to the top 10% of your class must also be submitted.

If your degree is not from a German university, you need the following additional documents:

- If not contained in the degree certificate: officially certified copy provided by your foreign higher education institution stating the subjects and grades of the examinations taken as a requirement leading to the degree, and the minimum passing grade (mark).
- Certified translation of your degree if your degree is not in German or English
- Abstract of your final Master's thesis in German or English
- Curriculum vitae with details of education (schools, courses of study, etc.)

You can send the documents

via mail to TUM School of Engineering and Design, Graduate Center, Boltzmannstraße 15,
85748 Garching b. München **or**

hand them in **on Monday from 10 – 11 in Garching**, room MW 0025
(Edgars Balevics: +49 (0)89 / 289 –15618 or Stefanija Stiebre: –15616)
or Thursday from 10 -11 in Main Campus, room 0686ZG
(Julia Menz: +49 (0)89 / 289 –22400).

Don't hesitate to contact us if you have any questions: gc@ed.tum.de

Your GC-ED Team